

**MEETING MINUTES**  
**HARBOR & WATERFRONT COMMITTEE, HARPSWELL, MAINE**  
May 9, 2007

**Attending**

Jim Hays, Harbormaster

Amy Haible, Selectman

Committee Members:

Present: Burr Taylor, Peter Darling, Bill Blood, Bill Bartley

Absent: Steve Rowe, Len Duda

**Activities**

1. Meeting called to order at 6:00 PM.
2. Agenda per Burr Taylor: Minutes, Harbormaster's Report, Review Mission Statement, Goals for year, Len's data (discussion postponed), Survey form – questions and distribution, Decide when to have election for officers, Discuss if the Committee would like to discuss Mitchell Field.
3. Minutes for 4/25/07 accepted.
4. Harbormaster's report: Jim presented a draft of a paper promoting the Harbor and Waterfront Ordinance and informing the public about Harbormaster activities. Processed new mooring applications: 4 in March, 28 in April, and 8 in May to date. 19 are pending. It looks like 5 moorings will become available in Mackerel Cove.

**Old Business**

1. We will vote for Committee officers at the next meeting hopefully with all members attending including new member Walter Moody. We will also consider meeting officially the second Wednesday of the month, and having a workshop on the fourth Wednesday of the month
2. Steve emailed a survey draft, revision 2, to help define what the town wants. We should keep it simple with an introduction, limit it to two questions. "Is the mooring application process fair and what would you do to improve it? Has your experience applying for a mooring been satisfactory?" We could distribute it with the Harpswell Bulletin, the Anchor, the town website, TV station, booth at Festival.
3. Bill Blood can get pictures for Festival Booth.
4. Committee Goals for the year: Work concurrently on the Ordinance and Harbor Management Plan. Burr will write a formal work plan with objectives to the Board of Selectmen by end of May – mid-June. Start to rewrite Ordinance in August. Call harbormasters of other towns to see how they handle guest moorings.

**New Business**

1. Mission Statement was reviewed and accepted by the Committee. Amy wordsmithed last years Mission Statement. Generally it is the same as last years.
2. Mitchell Field: The Harbor and Waterfront Committee will not get involved. It was felt that enough studies were already being done by other town committees and planning boards.

**Next Meeting (s)**

1. Wednesday, June 14 and 28, 2007 at 6:00 PM, Harpswell Municipal Building.
2. Election of officers; Review Len's data; Activities for the coming year.

**Adjournment**

7:30 PM

Minutes will not be approved by the committee until the next meeting.